

POCONO MOUNTAINS REGIONAL AIRPORT AUTHORITY

MEETING MINUTES.

January 19, 2022

3:00 p.m.

I. Call to order: Dave Moyer, chairman, called the meeting to order at 3:00 p.m. EST on January 19, 2022. The meeting took place in the MW hangar at the Pocono Mountains Regional Airport located in Tobyhanna, PA 18466.

II. Attendance: Dave Moyer, John Kerrick, Justin Klein, Bill Mullen, George Barthelenghi, Robert Deinarowicz, and Mark Turner. Karl Weiler, Greg Christine, and George Strunk attended via teams.

III. Public comment: No public comment to report.

IV. Election of Officers:

Bill Mullen made a motion for the Board to elect the following officers for the 2022 calendar year. Dave Moyer as Chairman, John Kerrick as Vice Chairman, Mark Turner as Treasurer, and Bill Mullen as Secretary. Greg Christine seconded the motion and the motion passed

V. Approval of Minutes:

George Strunk made a motion to approve the December minutes as presented and to dispense of the reading. Mark Turner seconded the motion and the motion passed.

VI. Treasurer's Report-Financial Statement/Cash Position:

- Mark Turner discussed the financial reports with the Board.
- Mark Turner made the motion to ratify the bills made on schedule J, and to pay the bills listed on schedule G and one month's payment of the Gallagher insurance bill. George Strunk seconded the motion and the motion passed.
- Fuel sales in both Jet-A and Avgas increased from the year prior.

VII. Airport Manager's Report: Justin Klein-DeHaven discussed his report with the Board and the salient items are listed below:

- Mike Barta performed the annual fuel filter replacement on the fuel farm.
- WB electric ordered the replacement papi lights on runway 05 and will perform the rest of the fixes needed around the airport when those papis come in.

VIII. Task Tracker: Dave Moyer discussed the task orders listed below.

- **Crack Sealing:** Pavement Maintenance Contractors INC is to send the invoice for the completion of the project.
- **Sign & Logo Committee:** George Strunk and Karl Weiler have been appointed as the Sign and Logo Committee to utilize the new Name of the Pocono Mountain Regional Airport.

IX. Engineer's Report.

Task Order #5 – Construct T-Hangars

- The final payment from the BOA has been made to the authority. This item will be removed.

Task Order #6 - Snow Removal Equipment Building (SRE)

- Project advertised on January 16 (and January 20). Bids are due February 16 at 2PM; there is an Authority meeting this day after the opening.
- Prebid meeting is January 25 at 10AM. This is a virtual meeting via GoToWebinar.
- Greg Christine is coordinating a proposed construction contract with the BOA.
- The BOA has clarified the issue of potential expiring funds in 2022 would only be approximately \$3,500 and so is not an issue to be concerned about.
- The non-AIP portion of the building will still require a \$200,000 +/- match to the Capital Budget grant.

Task Order #7 - Fuel Farm (ADP-2019-PMMAA-00034)

- Delta received comments from the BOA last week. Delta is working through them.
- Delta hopes to be able to advertise within 2 weeks. Delta will coordinate this with Greg.

CRRSAA Grant (\$23,000)

- Additional reimbursement for \$2,692.51 to support the balance of the runway marking has been submitted.
- This leaves approximately \$20,000 left in this grant.

ARA Grant (\$59,000)

- The American Rescue Plan Act of 2021 is providing an additional \$59,000 to the Airport. Any ideas for their use should be coordinated with the BOA.
- The BOA has not yet processed the grant offers for this program.

Bipartisan Infrastructure Law (BIL)

- The Program provides for \$295,000 to MPO for each of the 5 federal fiscal years of FY2022 through FY2026. These funds are offered at a 95% FAA rate – the intent is for States/Airports to match the remaining 5%. Unclear just yet what Pennsylvania will do. For example:
 - o Virginia is providing 4% of the 5%
 - o Maryland has committed to paying the full 5%
 - o Pennsylvania has no comment yet.
- General guidance to date is that the funds can be used for anything that federal/AIP/Block Grant funds can be used for.

- It appears the funds can be accrued over the years, for example you could wait 3 years and have 3 x \$295,000 available.
- These funds are not supposed to supplant any previously programmed FAA funds...but the FAA might require their use to subsidize project overruns, high bids, etc.
- There was a big FAA webinar just before Christmas and I would sum up the FAA's position from that as "Wait until later in the spring because we still do not know how to administer this program."

Other items.

- There will be a new BOA Engineer taking over for Rob Betz at MPO. Rob is still with the BOA; they are simply shifting responsibilities to Sydney Herrick.

X. Committee Reports:

- **Marketing:** Nothing to report.
- **Finance:** Nothing to report.
- **Security:** Nothing to report.
- **Building & grounds:** Nothing to report.

XI. Adjournment: The Chairman motioned to adjourn the meeting at 4:30 p.m. The motion passed and the meeting was adjourned. The next Board meeting is scheduled for February 16th, 2022 at 3:00 p.m. in the MW hangar located at the airport.

Respectfully submitted,

Justin Klein-DeHaven.

Airport Manager.

